

Reachout is a friendly and welcoming organisation where members have access to the creative arts and wellbeing activities. Reachout aims to help members by providing everyone with information and support to improve their personal mental health and wellbeing.

We all need to follow these simple guidelines:

be considerate



Be considerate to **all** members, staff, volunteers, support workers and partners.



be polite

Be kind, respectful and polite to **all**

NO aggression



Any aggressive or threatening behaviour is **not** allowed



or ANY upsetting behaviour

Harrassing or upsetting another person in the studio is **not** allowed

These extra measures are now also required due to the ongoing COVID-19 situation. If these guidelines are not followed, you will be asked to leave the studio.



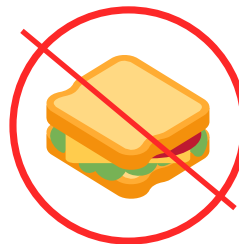
face coverings

Face coverings must be worn at all times unless medically exempt

hand-washing



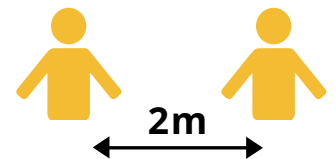
Hands must be cleaned thoroughly **every** time you exit and enter studio



no food

No food can be consumed within the studio at any time. You may bring your own drink

2 metre distance



Physical distancing must be adhered to at all times

Staff cannot advise on personal issues but we can signpost members to local agencies who may be able to assist.

This Code of Conduct applies to all forms of communication including face to face, written, electronic and social media.

The Reachout Complaints Policy is available to everyone. Please ask one of the staff who will be happy to help with any concerns.

Signature:

Date